



**OFFICE OF THE PRINCIPAL**  
**KALYAN P.G. COLLEGE, BHILAINAGAR(C.G.)**

Street No: 05, Sector-07, Bhilainagar, Dist-Durg(C.G.)

Phone No: 0788-2284965

Website: www.kalyanpgcollege.org

**KPGC/NO/2024/ 3 2 7**

**Date: 14/05/2024**

**SHORT TENDER FOR COLLEGE PROSPECTUS, CALENDER &**  
**PUPIL'S CARD PRINTING AND OTHER PRINTING ITEMS.**

Sealed short tenders are invited by the Principal, Kalyan P.G.College from reputed and experienced printers for printing of college prospectus, calendar and pupil's card and other printing items for the Academic session 2024-25 as per sample available in the office under signed: Soft copy of the last session will be provided.

**Subject:- Quotation for Printing.**

**1. COLLEGE PROSPECTUS 2024-25 WITH APPLICATION FORM OF**

**ADMISSION: 2500 Nos** prospectus 10 inner sheets ( 20 pages ) of multicolour paper duly printed in. both side, cover pages with multi colour printing in four pages acknowledgement slip-one side printing. Admission application form 4 pages single colour both side printing. Admission Form and acknowledgement bearing serially numbered, one page for student affidavit one side print.

**2. PUPIL'S CARD : 3000 Nos** duly serially numbered in post card size, both side printing.

**3. ID CARD : 1500 Nos** with following specifications:

- |                     |  |
|---------------------|--|
| ❖ Material          | High quality ABS Polymers                              |
| ❖ General           | Vertical, Double side usable with universal card size, |
| ❖ Printing          | matter shall be printed on both side of the card       |
| ❖ Suitable Segments | Colleges, Students and Staff,                          |
| ❖ Media             | Silver Bromide Photo paper.                            |
| ❖ Lamination :      | Cold /7 Thermal  |
| ❖ Size              | 53.9 mm * 85.5 mm                                      |
| ❖ Doori             | Nylon Doori (Printed with the name of college)         |

**Note: Kindly See Sample Available in our office before Quoting Rate.**

The Quotation should reach the college office **latest by 21/05/2024 upto 4.00 PM** along with copies of their previous experience in the name of Principal, Kalyan P.G College. Bhilai Nagar. Other Conditions shall be mutually decided by lowest Quotations which will be individual item wise.

**The Quotation will be opened on 22/05/2024 at 12.00 Noon** in the Principal Chamber in presence of Bidder or their authorized agents having certified authority letter by bidder .



( PRINCIPAL )

प्राचार्य

कल्याण स्नातकोत्तर महाविद्यालय

भिलाई नगर (छ.ग.)

## Terms/Conditions

1. **Lowest Quoted rate per item** will be considered for awarding the contract.
2. Rates are invited strictly according to the specifications prescribed by the college.
3. Tenders must be sealed and complete in all respects. Unsealed / incomplete will be treated as cancelled ab initio.
4. The Tender should be submitted in a sealed cover super scribed “ **Tender for Printing of prospectus, calendar and pupil’s card and ID card**”
5. Tender should be accompanied by a D.D/Cash of Rs 5,000/ (Five thousand only) as earnest money drawn in favour of Principal, Kalyan P.G, College, Bhilai Nagar. Tenders not accompanied by earnest money will be rejected.
6. **The bidder will have to pay Rs 500 for participating in tender at the time of submission of tender documents. The amount should be paid in cash to office of Principal, Kalyan P.G. College and its receipt has to be attached with the tender. This fees will be non-refundable. Tenders not accompanied by tender fees receipt will be rejected.**
7. Taxes applicable should be clearly mentioned. **No extra payment** shall be made for handing charges, cartage, transportation, conveyance etc.
8. The material used by the Firm should be as per the sample provided by the college. The bidder must take a set of sample (containing prospectus, college calendar & pupil’s card and other printing items) from the office between 11.00 AM to 4.00 PM.
9. No request for enhancement of rate will be entertained during the commencement of the contract.
10. Tender forms are not transferable.
11. If there is **any deviation from the terms and condition**, the **Contract** will be **immediately terminated** and security deposits will be forfeited.
12. Principal, Kalyan P.G. College, Bhilai Nagar, **reserves the right to accept or reject any or all tenders without assigning any reason.**
13. In the event of any **dispute**, the decision of the Principal. Kalyan P.G. College, Bhilai Nagar shall be final and binding upon the Tenderer / Firm / Contractor/Supplier.
14. In case of any dispute, the jurisdiction will be the court of law in the Durg jurisdiction.
15. The security money of selected Bidder will be refunded after the successful completion of work. Whereas security money of other bidders not selected will be refunded after opening of tenders.
16. Technical Bid shall contain all necessary documents like Registration documents, GST, TIN, Gomasta license and PAN. Tenders not accompanied with these documents shall not be considered for bidding.
17. The soft copy of the above mentioned work has to be provided to the college.
18. Bidding dealers are restricted to registration only in Chhattisgarh



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**FINANCIAL BID FOR TENDER**

<b>SNO</b>	<b>NAME OF ITEM</b>	<b>QUANTITY</b>	<b>RATE</b>	<b>AMOUNT</b>
<b>1</b>	COLLEGE PROSPECTUS 2023-24 WITH APPLICATION FORM OF ADMISSION	<b>2500</b>		
<b>2</b>	PUPIL'S CARD	<b>3000</b>		
<b>3</b>	ID CARD	<b>1500</b>		
	<b>TOTAL</b>			

**SEAL AND SIGNATURE OF BIDDER**