

## MINUTES OF IQAC MEETING

Date: 20/06/18

Time: 11.30 A.M

Venue: Principal's Cabin

An IQAC meeting was conducted on 20/06/18 in Principal's Cabin. The meeting was chaired by Dr A.R.Verma. The agendas as decided were discussed and following suggestions were received:

1. The Previous meeting's minutes and Action Taken was read by Dr. Y. R. Katre.
2. Alumni meet to be conducted on 23/06/2018; Action Taken: – Meeting with Alumni was conducted on 23-06-2018.
3. Action taken it was informed by Dr. Y. R. Katre that the college web-site was updated and research centre details have been added.
4. Action taken Dr. Y. R. Katre further informed that extended profile was uploaded in NAAC site.
5. 7.13% student survey has been successfully completed (as shown in NAAC website).
6. It was decided that focus should be given on 30% qualitative metrics and all related documents should be gathered and displayed.
7. Decision of selecting display room during NAAC peer team visit was done and it was decided that mini auditorium besides Physics Department should be used for displaying documents during NAAC peer team visit.
8. Sanitary napkin vending machine should be installed soon.
9. Action taken Criterion wise qualitative metrics were discussed, in Criterion 1, Dr. Shabana told that curriculum supporting documents of Criterion 1 was completely available. Prof D. N. Sharma suggested keeping national level university and college syllabus and comparing it with our college's syllabus. The suggestion was welcomed by all.
10. Action taken Criterion wise Qualitative matrices here discussed in criterion -1 Dr. Shabana told that curriculum supported papers are available. Prof. D. N. Sharma supported to keep national level University & Colleges Syllabus & compare it with our Colleges Syllabus Which was redeemed & agreed.
11. Action taken in Criterion -3 Dr. K. Nagamani informed that documents of NCC& NSS Boys were not available. It was proposed that the above documents should be immediately provided.

12. Action taken in Criterion -4 Dr. Anirban Choudhury informed that all qualitative mercies papers were available.
13. Action taken in Criterion -5 Dr. N. Papa Rao informed that all the documents were ready.
14. Action taken in Criterion -6 Dr. Shipra Sinha told that apex meeting register & GB meeting register were unavailable & it was decided that Shri R.S. Thakur (Head Clerk) would provide it immediately.
15. Action taken in Criterion -7 Dr. Anurag Pandey asked about the starting of gardening for which Prof. Y.P. Patel suggested to plant more trees & plants. Dr. R.P. Agrawal suggested that the available flower-pots should be painted and kept all over the college. It was also suggested that LED bulbs should be upgraded. It was also decided that CCTVs should be improved & repaired. It was further suggested that Doctors should be asked to sit in the hospital regularly. Rain water harvesting pit should be made immediately.

The meeting was concluded by Principal Dr. A. R. Verma, in which he assured of his willingness to give all required support by all means and told everyone to work hard as a team to achieve A grade by NAAC. The meeting ended with vote of thanks by Dr. Y. R. Katre, Coordinator of IQAC & NAAC.

**Dr. Y. R. Katre**  
**Coordinator IQAC**

**Dr. A. R. Verma**  
**Principal**