

MINUTES OF IQAC MEETING

Date: 09/09/17

Time: 11.00 A.M

Venue: Principal Cabin

An IQAC meeting was conducted on 09/09/2017 in principal cabin. The meeting was chaired by Dr A R Verma. The opening note & briefing about the previous NAAC & present NAAC inspection was given by Dr. Y. R. Katre. The agendas as decided were discussed and following suggestions were received:

1. Evaluative Report of all the departments to be immediately submitted to Dr. Y.R. Katre, Coordinator IQAC.
2. Details of research like H-Index, citation etc. was elaborated by Dr. Y.R. Katre.
3. From Criterion-1, Dr. Shabana asked about reports regarding change in curriculum, details of meetings of Board of Studies of all departments. It was informed by Smt. Soumya Khare that in Bio-Tech department 1 unit has been reduced and the new syllabus has 4 units at UG level. Dr. Gunwant Chandrol informed that in dept of Zoology, at PG level, 2 special papers were included. In this regard Prof. D. N. Sharma Suggested a format to collect the changes in curriculum of all the departments which was appreciated and approved by all. It was also suggested that register of Board of Studies to be referred as it contained the seal and signatures.
4. A query on field project in PG was done, answering to which it was informed that departments of Sociology, Bio-Tech, Zoology, Education, Political Sc., Commerce & Environment at all PG level is included.
5. It was also informed that Choice based system is present at UG level. It was also suggested that elective options to be shown in syllabus & a copy to be provided by faculty heads, other than Commerce.
6. It was also suggested that TISS course along with its MOU should be shown.
7. Prof. Y. P. Patel & Prof. D. N. Sharma suggested that a check-list should be prepared regarding the requirements of departments and presented to IQAC.
8. From Criterion-2, Dr. Ravish Soni asked about the student's details, replying to which Dr. Y. R. Katre said that there will be a direct interaction with

students to detail them about the various facilities available in the college and various activities conducted by the college.

9. Regarding teaching through power point presentation, it was informed that teachers are using power point presentations in almost all the departments.
10. From Criterion-3, Dr. G.K. Goswami asked for details regarding number of seminars and workshops regarding academics and intellectual development and about the letter of research centres. Dr. Y.R. Katre told that workshops and seminars have been conducted and the details will be provided to him.
11. From Criterion-4, Dr. Anirban Choudhury enquired about the N-LIST and Book bank and also regarding the upgradation of Library. It was told by Dr.Y.R. Katre that N-LIST will be immediately subscribed. Regarding Book Bank, it was decided that individual departments will maintain the record of their Book Banks. It was also decided that 3 meritorious students be included in Library Committee for this session also. It was also decided that E-materials should be purchased immediately.
12. From Criterion-5, Dr .N. Papa Rao told that a format has been made and given to all HODs and Incharges for quick gathering of information of students, staffs etc. It was also decided in this criterion that in sports, college's principal should certify the students.
13. From Criterion-6 regarding Governance & Leadership, Soumya Khare & Dr. Shipra Sinha asked for the list of faculties who were finically supported by the institution. Dr. Katre told that only the Ph.D guides were given financial supports from the fund of CPE for attending seminars & workshops.
14. Regarding implementation of E-Governance, it was decided that a Whats-App group should be made only for official purpose other than the already existing one. It was also decided that the decisions of the meetings should be uploaded in the college website within a week's time. It was further decided that the college should have facilities of online admission, fees collection etc. Dr.Y. R. Katre told that the college is having SMS alert facility for students.
15. From Criterion-7, Prof. Anurag Pandey made enquiry regarding the college's strategy regarding power saving, for which it was decided that LED bulbs should replace the tube lights. Regarding waste management, it was informed that dustbins are kept throughout the college camps, which are regularly collected and disposed in municipality's garbage vans. It was also decided that two compost pits and Rain water harvesting pits should be made

for which Prof. Anurag Pandey was asked to supervise Mr. Mohan and get it done at the earliest.

16. Regarding facilities for differently able students, it was decided that ramps should be immediately made, western commode, pipes in toilets and staircases should be fitted and wheel chairs be immediately purchased.

The meeting was concluded by Principal Dr. A. R. Verma, in which he assured of his willingness to give all required support by all means. The meeting ended with vote of thanks by Dr. Y. R. Katre, Coordinator of IQAC & NAAC.

Dr. Y. R. Katre
Coordinator IQAC

Dr. A. R. Verma
Principal