

Minutes of IQAC Meeting

Date: 25/04/2016

Time: 11.30 AM

Place: Principal Cabin

An IQAC meeting was conducted on 25/04/2016 in principal's cabin. The meeting was chaired by Prof. L. R. Verma. The agendas as decided were discussed and following suggestions were received.

1. Academic calendar to be framed for the session 2016-17.
2. It was decided that guest lectures be organized mandatory for PG level in all departments.
3. Linkages (At national & international level) for better job placement for students and scholarships were also discussed in the meeting. It was proposed that all departments has to compulsorily do linkages at their level. It was told in the meeting by Dr. Y.R. Katre (Coordinator IQAC), that 16 students were given scholarships of Rs10000 each by Mahendra & Mahendra and they also assured for giving jobs to students in future. It was also suggested that different companies & BSP should be contacted for development of the college.
4. Aqua guard water purifier be installed at all drinking water taps and water coolers.
5. A committee for implementation of CSR (Corporate Social Responsibilities) was framed and members were nominated. Dr. Pramod Sharma has been nominated as the coordinator of the committee. Other members of the committee are as follows:

 Dr. Lakhan Chaudhary
 Dr. Vinay Sharma
 Dr. Sudhir Sharma
 Dr. Salim Aquil
 Dr. Anirban Choudhury
 Dr. Shabana
6. It was also decided that teachers taking six monthly course-work classes should be paid and there should be some honorarium for them.
7. Funds for Remedial and tutorial classes by UGC, were returned in earlier years which should be thought over and replanned in the coming session.
8. It was proposed that meeting of Alumni be conducted on 2nd week of July 2016.
9. Steering committee with IQAC to be formed for proper functioning and linkage with each department and IQAC.
10. Library committee to be reformed with the help of IQAC whose convener will be the librarian.

11. Regarding the automation of library, it was told by the librarian that 50% membership cards were issued to UGC and Statue-28 staffs. It was also told that internet facility for the students in the library has also started. It was also proposed that a trained computer operator should be recruited for smooth functioning of automation and the process of recruitment be started soon. A proposal for purchasing of a hard disk for backup of library documents was also given. Further it was decided that meeting should be conducted by library committee headed by the librarian from time to time.
12. It was decided that preparation of NAAC should be started in the session 2016-17 and RAR should be prepared in time.
13. It was proposed that the next meeting of IQAC be conducted in the 2nd week of July 2016.

Dr.Y. R. Katre
Coordinator IQAC

Prof. L. R. Verma
Principal