

**ANNUAL QUALITY ASSURANCE
REPORT
(AQAR)**

2013- 14

**Submission of Annual Quality Assurance
Report (AQAR) in Accredited Institutions**

BY

INTERNAL QUALITY ASSURANCE CELL (IQAC)

KALYAN P.G. COLLEGE, BHILAI NAGAR

CHHATTISGARH

(REACCREDITED BY NAAC WITH “B” GRADE)

NAAC

VISION

- To provide a unique learning experience which will enable the students to realize their potential and mould their overall personality.
- To make available equal opportunities and ensure support without prejudice for gender, class, caste, religion and economic status.
- To ensure recognition as an international leader in holistic education to achieve global competency in corporate and social world.
- To go beyond the recognized frontiers of social equity and justice and provide pioneering leadership action in bringing together the illiterate and the ignorant towards education to transform human population into a human resource.
- To make available globally competitive education infrastructure compatible to the changing challenges of India's nation-building processes.

MISSION

- To strengthen the weaker sections of Chhattisgarh state through higher education.
- To empower the illiterate, ignorant, uneducated masses by educating them and by creating in them the social, political and cultural awareness.
- To give them confidence that they are the creators and not the creator of their fate.
- To make them think that knowledge alone can help them in creating their futures.

Value Framework

To promote the following core values among the HEIs of the country:

- *Contributing to National Development*
- *Fostering Global Competencies among Students*
- *Inculcating a Value System among Students*
- *Promoting the Use of Technology*
- *Quest for Excellence*

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Guidelines for the Creation of the Internal Quality Assurance Cell (IQAC) and Submission of Annual Quality Assurance Report (AQAR) in Accredited Institutions

Introduction

In pursuance of its Action Plan for performance evaluation, assessment and accreditation and quality up-gradation of institutions of higher education, the National Assessment and Accreditation Council (NAAC), Bangalore proposes that every accredited institution should establish an Internal Quality Assurance Cell (IQAC) as a post-accreditation quality sustenance measure. Since quality enhancement is a continuous process, the IQAC will become a part of the institution's system and work towards realisation of the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of institutions. For this, during the post-accreditation period, it will channelize all efforts and measures of the institution towards promoting its holistic academic excellence.

The guidelines provided in the following pages will guide and facilitate the institution in the creation and operation of the Internal Quality Assurance Cell (IQAC). The work of the IQAC is the first step towards internalization and institutionalization of quality enhancement initiatives. Its success depends upon the sense of belongingness and participation it can inculcate in all the constituents of the institution. It will not be yet another hierarchical structure or a record-keeping exercise in the institution. It will be a facilitative and participative voluntary system/unit/organ of the institution. It has the potential to become a vehicle for ushering in quality enhancement by working out planned interventionist strategies to remove deficiencies and enhance quality like the "Quality Circles" in industries.

Objective

The primary aim of IQAC is

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

Strategies

IQAC shall evolve mechanisms and procedures for

- a) Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks.
- b) The relevance and quality of academic and research programmes.
- c) Equitable access to and affordability of academic programmes for various sections of society.

- d) Optimization and integration of modern methods of teaching and learning.
- e) The credibility of evaluation procedures.
- f) Ensuring the adequacy, maintenance and proper allocation of support structure and services.
- g) Sharing of research findings and networking with other institutions in India and abroad.

Functions

Some of the functions expected of the IQAC are:

- a) Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution.
- b) Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
- c) Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes.
- d) Dissemination of information on various quality parameters of higher education.
- e) Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
- f) Documentation of the various programmes/activities leading to quality improvement.
- g) Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices.
- h) Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality.
- i) Development of Quality Culture in the institution.
- j) Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.

Benefits

IQAC will facilitate / contribute

- a) Ensure heightened level of clarity and focus in institutional functioning towards quality enhancement.
- b) Ensure internalization of the quality culture.
- b) Ensure enhancement and coordination among various activities of the institution and institutionalize all good practices.
- c) Provide a sound basis for decision-making to improve institutional functioning.
- d) Act as a dynamic system for quality changes in HEIs.
- e) Build an organised methodology of documentation and internal communication.

Composition of the IQAC

IQAC may be constituted in every institution under the Chairmanship of the Head of the institution with heads of important academic and administrative units and a few teachers and a few distinguished educationists and representatives of local management and stakeholders.

The composition of the IQAC may be as follows:

1. Chairperson: Head of the Institution
2. A few senior administrative officers
3. Three to eight teachers
4. One member from the Management
5. One/two nominees from local society, Students and Alumni
6. One/two nominees from Employers /Industrialists/stakeholders
7. One of the senior teachers as the coordinator/Director of the IQAC

The composition of the IQAC will depend on the size and complexity of the institution. It helps the institutions in planning and monitoring. IQAC also gives stakeholders or beneficiaries a cross-sectional participation in the institution's quality enhancement activities. The guidelines given here are only indicative and will help the institutions for quality sustenance activities.

The membership of such nominated members shall be for a period of two years. The IQAC should meet at least once in every quarter. The quorum for the meeting shall be two-third of the total number of members. The agenda, minutes and Action Taken Reports are to be documented with official signatures and maintained electronically in a retrievable format.

It is necessary for the members of the IQAC to shoulder the responsibilities of generating and promoting awareness in the institution and to devote time for working out the procedural details. While selecting these members several precautions need to be taken. A few of them are listed below:

- ♦ It is advisable to choose persons from various backgrounds who have earned respect for integrity and excellence in their teaching and research. Moreover, they should be aware of the ground realities of the institutional environment. They should be known for their commitment to improving the quality of teaching and learning.
- ♦ It would be appropriate to choose as senior administrators, persons in charge of institutional services such as library, computer center, estate, student welfare, administration, academic tasks, examination and planning and development.
- ♦ The management representative should be a person who is aware of the institution's objectives, limitations and strengths and is committed to its improvement. The local society representatives should be of high social standing and should have made significant contributions to society and in particular to education.

The role of coordinator

The role of the coordinator of the IQAC is crucial in ensuring the effective functioning of all the members. The coordinator of the IQAC may be a senior person with expertise in quality aspects. She/he may be a full-time functionary or, to start with, she/he may be a senior academic /administrator entrusted with the IQAC as an additional responsibility. Secretarial assistance may be facilitated by the administration. It is preferable that the coordinator may have sound knowledge about the computer, its various functions and usage for effective communication.

Operational Features of the IQAC

Quality assurance is a by-product of ongoing efforts to define the objectives of an institution, to have a work plan to achieve them and to specify the checks and balances to evaluate the degree to which each of the tasks is fulfilled. Hence devotion and commitment to improvement rather than mere institutional control is the basis for devising procedures and instruments for assuring quality. The right balance between the health and growth of an institution needs to be struck. The IQAC has to ensure that whatever is done in the institution for “education” is done efficiently and effectively with high standards. In order to do this, the IQAC will have to first establish procedures and modalities to collect data and information on various aspects of institutional functioning.

The coordinator of the IQAC and the secretary will have a major role in implementing these functions. The IQAC may derive major support from the already existing units and mechanisms that contribute to the functions listed above. The operational features and functions discussed so far are broad-based to facilitate institutions towards academic excellence and institutions may adapt them to their specific needs.

The institutions need to submit yearly the Annual Quality Assurance Report (AQAR) to NAAC. A functional Internal Quality Assurance Cell (IQAC) and timely submission of Annual Quality Assurance Reports (AQARs) are the Minimum Institutional Requirements (MIR) to volunteer for second, third or subsequent cycle’s accreditation. During the institutional visit the NAAC peer teams will interact with the IQACs to know the progress, functioning as well quality sustenance initiatives undertaken by them.

The Annual Quality Assurance Reports (AQAR) may be the part of the Annual Report. The AQAR shall be approved by the statutory bodies of the HEIs (such as Syndicate, Governing Council/Board) for the follow up action for necessary quality enhancement measures.

The Higher Education Institutions (HEI) shall submit the AQAR regularly to NAAC. The IQACs may create its exclusive window on its institutional website and regularly upload/ report on its activities, as well as for hosting the AQAR.

The NAAC Accredited institutions need to submit only the soft copy as word file (.doc/.docx) through e-mail (capuagar@gmail.com). The file name needs to be submitted with Track ID of the institution and College Name or EC number. For example MHCOGN16601-Samudra Arts and Science College, Taliamegu-Maharashtra.doc or EC_32_A&A_143 dated 3-5-2004-Samudra Arts and Science College, Taliamegu-Maharashtra.doc. The Higher Education

Institutions need not submit the printed/hard copy to NAAC. The acknowledgements would be sent to the institutions through e-mail.

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year (for example 2013-14)

2013-14

I. Details of the Institution

1.1 Name of the Institution

Kalyan PG College, Bhilai Nagar

1.2 Address Line 1

Sector-7, Bhilai Nagar

Address Line 2

Bhilai

City/Town

Bhilai

State

Chhattisgarh

Pin Code

490006

Institution e-mail address

office@kalyanpgcollege.org

Contact Nos.

0788-2223665

Name of the Head of the Institution:

Prof. L.R. Verma

Tel. No. with STD Code:

0788-2223665

Mobile:

09907416083(PRINCIPAL)

Name of the IQAC Co-ordinator:

Dr. Y.R. Katre

Mobile:

09302780908, 9755538188

IQAC e-mail address:

yokrajkatre@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/59/RAR/01/Dated21/04/2012

1.5 Website address:

www.kalyanpgcollege.org

Web-link of the AQAR:

www.kalyanpgcollege.org

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	81	2004	5year
2	2 nd Cycle	B	2.84	2012	5year
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

01/01/2005

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2012-13, Nov.2013 (DD/MM/YYYY)
- ii. AQAR 2013-14, ----- (DD/MM/YYYY)
- iii. AQAR 2014-15, ----- (DD/MM/YYYY)
- iv. AQAR 2015-16, ----- (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

B.Ed., M.Ed

1.11 Name of the Affiliating University (for the Colleges)

Pt. Ravishankar Shukla
University, Raipur (C.G.)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

- College with potential for excellence(UGC)

Autonomy by State/Central Govt. / University UGC, State

University with Potential for Excellence - UGC-CPE YES

DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other (<i>Specify</i>)	-
UGC-COP Programmes	-		

2. IQAC Composition and Activities

2.1 No. of Teachers	05			
2.2 No. of Administrative/Technical staff	01			
2.3 No. of students	02			
2.4 No. of Management representatives	01			
2.5 No. of Alumni	01			
2.6 No. of any other stakeholder and community representatives	02			
2.7 No. of Employers/ Industrialists	01			
2.8 No. of other External Experts	01			
2.9 Total No. of members	14			
2.10 No. of IQAC meetings held	04			
2.11 No. of meetings with various stakeholders:	No.	11	Faculty	03
	Non-Teaching Staff	02	Students	02
	Alumni	01	Others	05
2.12 Has IQAC received any funding from UGC during the year?	Yes	√	No	
		3 lacs		

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Preparation of academic calendar of institution.
- Organizing meeting with stakeholders.
- Taking suggestion from various stakeholders for improving quality.
- Providing latest UGC notices to respective departments.
- Collection of feedback forms from UG, PG student and parents.
- Gives direction and resource support for conducting various

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Curricular aspect	Syllabus of all subjects of all one annually and updated by the members of board of studies after the local and national needs.
Teaching , learning and Evaluation	-Internal and External evolution, continuous evaluation by weekly test, model examination, evaluation by giving weekly/monthly assignments , seminar evaluation by curricular activities like community development activities etc. <u>Teaching</u> -Use of ICT for teaching , emphasis on adopting active learning methods , participatory learning , separate classes for ph D scholar during course Work. Timely guidance and Doubt Clearance by teachers. <u>Learning</u> - - PowerPoint Presentation by students, ph D scholars during seminars, assignment presentation etc.

	<ul style="list-style-type: none"> - Students get trained via NCC, NSS, and Sports activities. - Students get opportunity to participate in various academic events organized by various departmental societies.
Research, Consultancy and Extension	<p>-Research projects Major-One Minor-five -Publications International-05 National-14 -Seminars/conferences/workshops attended International-03 National-15 State-05 -Research scholars receiving scholarships/fellowships-Nil</p>
<u>Infrastructure and Learning recourses</u> -	<p><u>Infrastructure</u> Well equipped classrooms. Labourites main and departmental library student canteen, girls hostel, Gym facility, ATM, Health centre Auditorium, play ground etc are available for students of research scholars.</p> <ul style="list-style-type: none"> - ICT equipment departments - Departmental connectivity by intercom. - Availability of staff quarters. (Teaching & non - teaching) <p>Learning Resources -</p> <ul style="list-style-type: none"> - well equipped library for students and research ---- - Latest books, journals, encyclopaedias, Magazines, Newspapers, periodically, test papers etc are available.
Students supports and Progression	<p>Students are provided with college hand book in the beginning</p> <ul style="list-style-type: none"> - Information regarding various committee cell are provided via notices & during <p>Departmental society - Induction programmes</p> <ul style="list-style-type: none"> - Various helpline numbers

	<p>and displayed in college campus</p> <ul style="list-style-type: none"> - financial support in the form of scholarship (Institution & government and other sources) are provided - Tuition fee relaxation to students for their outstanding performance in NCC , NSS and sports. - prize money for marmite student.
Governance, leadership and management -	<p>-frequent meeting of IQAC with various holders</p> <ul style="list-style-type: none"> - Timely evaluation of the functioning of various committees . - Timely collection of feedback from stakeholders. - Timely assessment of the functioning of various cells like students grievances cell, anti ragging cell etc.
Innovation and best practices	<p>-College has its own health centre, local people are given free health checkups weekly.</p> <p>-kalyan kosh-internal financial arrangement in which amount deducted per month is given at the time of retirement. Its members can apply for loan from kalyan kosh which is given at minimum interest rate.</p> <p>-Cricket coaching to students.</p>

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body *Yes No

Management Syndicate Any other body

Provide the details of the action taken

Suggestions received from the management is taken and required changes done.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	05	-	-	-
PG	17	-	-	-
UG	21	-	-	-
PG Diploma	05	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	48	-	-	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
 (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	yes - 17 PG
Trimester	-
Annual	yes-21 UG

1.3 Feedback from stakeholders* Alumni Parents Employers Students
 (On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The syllabi of all subjects in PG courses are annually revised and updated by the members of board of studies. New topics and chapters are included in the syllabics per local and global needs .The lab courses are revised with new practical

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	60	UnderUGC-17	NIL	16	Contractual
		Under 28 Section -27	NIL	NIL	Appointments-65

2.2 No. of permanent faculty with Ph.D.

42

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V

2.4 No. of Guest and Visiting faculty and Temporary faculty

NIL

NIL

65

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminar/Workshops	04	20	12
Presented papers	06	22	16
Resource Persons	04	05	12

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Weekly tests , model exams , assignments, seminar presentation by students and Ph.D scholars.
- Internal assignment by departmental activities [Eg - activities of departmental societies]
- Giving projects to students (U.G.) , Group discussion.

2.7 Total No. of actual teaching days During this academic year

201

2.8 Examination/ Evaluation Reforms initiated by The Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Grading system

52

NIL

NIL

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

79%

2.11 Course/Programme wise distribution of pass percentage :

S.NO.	CLASS	TOTAL NO. OF STUDENT	DIVISION			DISTINCTION	SUP.	FAIL	PASS
			I	II	III				
1	M.A.Political	5	5	-	-	-	-	-	100%
2	M.A. (Hindi)	14	9	5	-	-	-	-	100%
3	M.A.(Eng)	34	1	13	18	-	1	-	94%
4	M. Com	43	23	15	1	-	-	-	90%
5	M.A. (History)	2	2	-	-	-	-	-	100%
6	M.Sc.(Physics)	31	27	3	1	-	-	-	100%
7	M.Sc.(Boyte.)	7	7	-	-	-	-	-	100%
8	M.Sc.(Chemistry)	22	24	4	-	-	2	-	97.25%
9	M.Sc.(Zoology)	27	24	1	-	-	-	-	100%
10	M.Sc.(Computer sci.)	29	19	8	-	-	2	-	93%
11	M.Sc.(Botny)	30	23	6	-	-	1	-	-
12	M.Sc.(Mic.)	96	33	19	-	-	2	-	95.65%
13	M.A. (Economic)	4	3	1	-	-	-	-	100%
14	M.A. (Sociology)	4	3	1	-	-	-	-	100%

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S.NO	CLASS(FINAL YEAR)	TOTAL NO. OF STUDENT	DIVISION			DISTINCTIO N	SUPPLY	FAIL	PASS %
			I	II	III				
1.	B.COM	202	26	13 9	6	1(71.33%)	22	9	84.65%
2.	B.SC	243	58	14 0	(1)	10	19	25	81.48%
3.	B.A.	62							
4.	BCA	18	09	04	NIL	2	4	1	72.22%
5	BBA	8	04	04	NIL	NIL	NIL	NIL	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Timely distribution of feed back forms(students , teachers and)
- Taking suggestions from various stakeholders for improving teaching m learning process via PTA ,Alumni meetings , feedback forms etc .(suggestion box)
- Providing required resources to the respective departments.
- Various committees has been formed to monitor / evaluate academic activities.
- Apprising the departments about latest UGC notifications.
- Maintaining records of the research publications of teaching staff , achievements etc .

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	02
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-

Summer / Winter schools, Workshops, etc.	02
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	1+6	-	-	-
Technical Staff	Laboratory - 20 Library-05 Office-10	-	-	Office-24 Peon-15

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Few departments have got the status of research centre. Required resources are provided in the research centres.
- Availability of latest research books, journals, periodicals etc are ensured in the research centres.
- Research notification by UGC,ICSSR,SCERT etc. are forwarded to respective departments.
- Candidates doing researches under funding agencies are felicitated in annual function.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	DST	-	-
Outlay in Rs. Lakhs	-	1,20,000	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	05	05	-
Outlay in Rs. Lakhs	-	7,85,000	7,85,000	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	06	15	08
Non-Peer Review Journals		11	06
e-Journals	03	-	-
Conference proceedings	02	07	04

Teaching staff publish their research journals and some are co-editors-

1.Journals published by staff-

2.Journals published by college-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

(I) JOURNALS PUBLISHED BY STAFF-

S.NO	Name	Department	Journal Name	ISSN No.	Starting Year	Publisher
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1.	Dr. Sudhir Sharma	Hindi	Shodh Sankalp	0976459	1995	Research and Research development centre, Raipur
2.	Dr. N. Papa Rao	Education	Modern Education Research	0976459	2008	Suvidha prakashan, Bhilai

(II) COLLEGE JOURNAL -

Name of Journal	ISSN No.	Publishing year	Publisher
Chhattisgarh Vivek	0972-9909	2002	Kalyan P.G. College

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	No	Total grant sanctioned	Received	Department
Major (Completed)		DST	1	1,20,000	1,20,000	Science
Minor (Completed)2014	2Yrs.	UGC	2	2,55,000	2,55,000	Education
Minor (Completed)2014	2Yrs.	UGC	1	1,40,000	1,40,000	Education
Minor (Completed)2014	1Yrs.	SCERT Sponsored (Rajiv Gandhi Shiksha Mission)	1	2,50,000	2,50,000	Education
Minor(Ongoing)2014	2Yrs.	UGC	1	1,40,000	1,40,000	Sociology
Total				9,05,000	9,05,000	

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

Department	No. of Books
	2013
Education	01
Hindi	03
Science, Physics + Zoology	02

3.8 No. of University Departments receiving funds from

UGC-SAP	-	CAS	-	DST-FIST	-
DPE	-			DBT Scheme/funds	-

3.9 For colleges

Autonomy	√	CPE	√	DBT Star Scheme	-
INSPIRE	-	CE	-	Any Other (specify)	Nagar Nigam Fund

3.10 Revenue generated through consultancy

Nil

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	02
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

31

3.13 No. of collaborations

International 2 National 3 Any other -

3.14 No. of linkages created during this year

-

3.15 Total budget for research for current year in lakhs:

From funding agency	9,05,000	From Management of University/College	-
Total	9,05,000		

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	
International	Applied	Nil
	Granted	
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows

Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	12	-	-	-

3.18 No. of faculty from the Institution
 Who are Ph. D. Guides
 And students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. Of students participated in NCC events:

University level State level
 National level International level

3.23 No. Of Awards won in NSS:

University level State level
 National level International level

3.24 No. Of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Departmental

- Community departmental programmes like Edu. department visited near by village following activities are conducted - survey , school beautification , sanitation activities , awake has regarding discuses.
- Social activities conducted by national youth organization like NCC, NSS like the plantation , road show convening social issues, prevention of diseases Blood donation etc.
- Free check-up and treatment in open for community every Saturday in kalyan health centre it is visited by doctors of Jawahar lal Nehru hospital.
- Short terms loans are provided employs of kalyan PG college via kalyan kosh.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	14.0 Acre(1,24,136 Sq.ft.)	-	-	14.0 Acre
Class rooms	42	-	-	-
Laboratories	10	-	-	10
Seminar Halls	02	-	-	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

Total Computerization of administration was done.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	60330	8980404	1329	333131	61659	9313535
Reference Books	163					
Journals	17					
Magazines	24					
News Paper	11					
CD & Video	78					
e-Books	-					
e-Journals	-					
Digital Database	-					
Others (specify)						

4.4 Technology up gradation (overall)

- Wi-Fi (Entire Campus)
- Intercom (All departments are interconnected)
- CCTV (Entire Campus, Total CCTV - 20)

	Total Computers	Computer Labs	Internet	Browsig Centres	Computer Centres	Office	Departments	Others
Existing	139	04	In all departments including office	-	2 server rooms	05	54	01
Added	-	-	-	-	-	-	-	-
Total	139	04	Entire Campus	-	2 server rooms	05	54	01

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

- ❖ Wi-Fi connection in the campus.
- ❖ Computers with free internet access facility have been made available to almost all the departments and even to non teaching staff in the office and library.
- ❖ In some departments (Education) and Science power point presentation has been made compulsory for students.
- ❖ Library all office work is computerized.
- ❖ Teachers take classes via power point presentation.
- ❖ Free of cost computer facility with internet access us available for college students.
- ❖ Every department is equipped with LCD projector / OHP / Other audio visual equipments for various kinds of presentation.

OFFICE AUTOMATION -

- ❖ Admission Salary Payment and Accounts Section of College Office is fully computerized.

Software utilization by office-

- (a) Fee collection software purchased from global info.
- (b) Pay roll software prepared by college M.Sc. Students (2011)
- ❖ Intercom facility in office.

4.6 Amount spent on maintenance in lakhs :

S.NO	HEAD	AMOUNT
1.	ICT	236800
2.	Campus infrastructure of facilities	4261960
3.	Equipment	151620
4.	Other	19306650
	TOTAL	23957030

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC looks after the following awareness activities:-
 Induction Programme
 College website and Notice boards
 Circulars in each class
 College Prospectus
 Personality Development Programs
 Special classes for communication skills

5.2 Efforts made by the institution for tracking the progression

Conducting weekly, monthly tests, model examinations, timely assessment of assignments, project work etc. They are also assessed by their involvement in various co curricular activities. Extra classes are also organized for them. Timely clearance of their doubts is ensured.

5.3 (a) Total Number of students

UNDER GRADUATION	GEN		OBC		ST		SC				PHYSICAL HANDICAP		TOTAL		GRANT TOTAL
	1023	1073	141	83	60	66	33	40	20	20	NIL	01	1,277	1,283	2,560
POST GRADUATION	230	375	28	35	9	10	06	04	03	03	-	-	276	427	703
PG DIPLOMA	7	13	01	03	01	01	04	-	-	-	-		13	17	30
TOTAL	1260	1461	170	121	70	77	43	44	23	23		01	1,566	1,727	3,293
	2,721		291		147		87		46		01				

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NO coaching, guidance , doubt clearance, extra classes are taken by teaching staff.

No. of students beneficiaries

06

5.5 No. of students qualified in these examinations

NET	01	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	SI

5.6 Details of student counselling and career guidance

Timely guidance and details regarding placements are provided by placement cell of the college.

No. of students benefitted

15

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
05	110	07	35

5.8 Details of gender sensitization programmes

NIL

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

87

National level

-

International level

-

No. of students participated in cultural events

State/ University level

38

National level

-

International level

-

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

09

National level

-

International level

-

Cultural: State/ University level

-

National level

-

International level

-

5.10 Scholarships and Financial Support

(I) SCHOLARSHIP DETAILS -**(I) SCHOLARSHIP FROM OTHER SOURCES –**

S.NO.	NAME OF SOURCE	TYPE	NO. OF STUDENT	AMOUNT
1.	LATE Shri Seth Bal Krishnan Bakhtiyar Singh scholarship	FOR MERIT	06	(Rs. 1000 /- Each)
2.	Smt. Panidevi Scholarship	-do-	03	Rs 6000/- Rs 3000/-
3.	Late Smt. Sushila Devi Scholarship	MERIT TO SCIENCE	01	Rs. 1000 /-
4.	LATE Smt. Laxmi Jaiswal Scholarship	MERIT TO COMMERCE	01	Rs. 2500 /-
	TOTAL	-	11	Rs. 12,500/-

(II) SCHOLARSHIP FROM GOVERNMENT (C.G.)

S.NO.	CATEGORY	TOTAL NO. OF STUDENTS	AMOUNT
1.	ST	106	Rs.1582070/-
2.	SC	104	Rs.1506700/-
3.	OBC	400	Rs.4453666/-
	TOTAL	610	Rs.75,42,436/-

(II) FINANCIAL SUPPORT –**FINANCIAL SUPPORT FROM INSTITUTION –**

S.NO.	CATEGORY	TYPE OF FREESHIP	TOTAL NO. OF STUDENT	AMOUNT.
1.	MERITORIOUS	HALF FREESHIP	26	40000/-
		FULL FREESHIP	24	84100/-
2.	SPORTS	FULL FREESHIP (TUTION FEE)	02	1900/-
3.	NCC	HALF FREESHIP	23	19050/-
		-	-	-
4.	NSS	-	-	-

5.		HALF FREESHIP	35	49150/-
	TOTAL			1,94,200/-

Number of students who received International /National recognition.-NIL

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION-

1. To provide a unique learning experience which will enable the students to realize their potential and mould their overall personality.
2. To make available equal opportunity and ensure support without prejudice for gender, class, caste, religion and economic status.
3. To ensure recognition as an international leader in holistic education to achieve global competency in corporate and social world.
4. To go beyond the recognized frontier of social equity and justice and provide pioneering leadership action in bringing together the illiterate and the ignorant towards education to transform human population into a human resource.
5. To make available globally competitive education infrastructure compatible to the hanging challenges of India's nation building.

MISSION-

1. To strengthen the weaker section of Chhattisgarh state through higher education.
2. To empower the illiterate, ignorant, uneducated masses by educating them and by creating in them the social, political and cultural awareness.
3. To give them confidence that they are the creators and not the creatures of their fate.
4. To make them think that knowledge alone can help them in creating their future.

6.2 Does the Institution has a management Information System

NIL

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Teacher are arranged to attend workshop / seminars meant for curriculum development at regional / state & national level

6.3.2 Teaching and Learning

- Frequent internal assessments by internal test conducted weekly & Monthly by every department.
- Providing well stocked library for qualitative learning material
- Adopting new methodologies of teaching.

6.3.3 Examination and Evaluation

- Semester system at PG level with continues internal assessment in followed .
- Various co-curricular activities are conducted to the non Scholastic domains.
Before final exams model examinations in conducted

6.3.4 Research and Development

- Qualitative classes , inviting experts for conducting classes during ph D course work.
- PG level students to carry out research at small scale , timely submission of dissertation .
- Timely intimation of staff members regarding research proposal sending notices of UGC by research committee of institution.
- Improving library and laboratory facilities for research .

6.3.5 Library, ICT and physical infrastructure / instrumentation

- College infrastructure in upgraded college has girls hostel , Gymnasium , ATM , health , centres , play ground , laboratories , library , Auditorium well equipped offices etc.
- Wi-Fi campus , internet , access to all UG & PG department , every department has ICT based instruments and computer are purchased .
- Software solution under installation process in library is updated with latest books , Encyclopaedias , journals , magazines etc.

6.3.6 Human Resource Management

(a) Students - Proper infrastructure is provided, students are involved in learning process by teaching staff they are made part of national youth organizations like NCC, NSS where they are trained to be good citizens they also participate in various departmental societies, they are involved in various curriculum & co-curriculum activities which and in developing their personality.

(b) Teaching staff- Teaching staff enriched through participation in conferences / workshops / refresher courses etc. various leaves, additional increments, evaluation through CR, & staff quarters are also provided. Short term loans are provided medical reimbursement facility.

(c) Non-teaching staff- Short term loans, staff quarters are also provided to non-teaching staff, regular meeting with management to resolve their medical reimbursement facility.

Other - various committees are functional to receive the grievances of teaching, non-teaching staff and student.

6.3.7 Faculty and Staff recruitment

Teaching and non-teaching staffs are recruited time to time as per the need by giving open advertisement and interviews.

6.3.8 Industry Interaction / Collaboration

The training and placement cell of the college has maintained a cordial and professional relation with the industries. The placement cell provides complete information to students regarding vacancies.

6.3.9 Admission of Students

Inclusive policy is adopted to ensure admission of student from all sections of society college website is updated with admission procedures and regarding various subjects they get complete information regarding admission is published in college prospectus every year.

6.4 Welfare schemes for

Teaching	(i) Scholarships from institution, Government & other sectors) (ii) Various committees to resolve their grievances. (iii) Infrastructure / ICT facilities to their needs
Non teaching	i. Medical reimbursement facility. ii. Festival Advance facility.
Students	i. Language Lab ii. Computer Lab iii. Personality Development classes. iv. Remedial coaching for weaker students v. Reading room. vi. ATM facility vii. Medical Health checkups viii. Free Internet access.

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Non	No	No
Administrative	Yes	M/s P.C. Bafna and Co. Durg	No	No

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Entire examination system has been computerized like mark sheets, admission cards, attendance sheets, allocation of roll numbers.
- The highest parameter of efficiency with regard to evaluation process in the college is honesty and impartiality. The college enjoys utmost credibility in this aspect
- Both internal & external assessment are carried out in a systematic manner with objectivity.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The university gives full support to college for running the Autonomous for Post Graduate students.

6.11 Activities and support from the Alumni Association

Regular Annual general meeting of the alumni is held in the college in the month of Feb. each year.

6.12 Activities and support from the Parent – Teacher Association

Parent – Teacher meeting at UG/PG level was organised on a regular basis and the performance of their wards was communicated to parents. The suggestions given by parents were taken and implemented by the college administration in the college development policies.

6.13 Development programmes for support staff

Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Eco-friendly in the campus.
- Lawns and gardens are maintained. Saplings were planted in the college and hostel premises.
- Approach roads are cemented.
- Use of plastic material is prohibited within the college campus and dustbins has been kept all over the premises to keep it clean.
- Boards has been stuck to make the students aware for keeping the surrounding clean.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Teachers Diary, Women grievance Cell, ICT Applications.
- Attendance Tracking system for students followed
- Feedback from students/parents collected & suggestions were incorporated by the College administration

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Plan of Action conceived at the beginning of the session successfully initiated and Completed accordingly
- Admission procedure, regular notices, old question papers, results are being uploaded on The college website on regular bases.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- The college has its own health centre; local people are given free checkup in this health centre.
- College has big playground in which students and teenagers are given cricket coaching by Dr. Rajesh Chauhan (International Cricketer)

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Every Year the college organises Tree Plantation programme within the college campus by NCC and NSS students and staffs of the college.
- The faculties in the college attempt to awaken people towards environment by various activities.
- Awareness for plastic free campus has also been organized from time to time.
- NSS and NCC students conducted environment awareness camps & also did aforestation along with staffs.

7.5 Whether environmental audit was conducted?

Yes

No

STRENGTH -

- (1) NAAC Accreditation 'B' (2.87)
- (2) Infrastructure of the institute including ICT
- (3) Qualified and skilled working staff
- (4) Various committees functional for smooth Administration.
- (5) Emphasis on research various department are Research centres.
- (6) Results, students gain merit positions m has Dropout rate. Training student via national Organization like NSS / NCC .

WEAKNESS -

- (1) Role of teachers in curriculum Reformation is to be enhanced Curriculum as per corporate demand Need to be considered.
- (2) Linkages is to be strengthen. (International)
- (3) Collaboration of industries which will Aid in placement.
- (4) Library up gradation needed.
- (5) Encouraging staff for international Publications
- (6) No hostel facilities for boys.
- (7) Credit system / grading system and Choice based credit system not in existence.

OPPORTUNITIES

- (1) Faculty of the departments of Education, Hindi, Computer Sc., Zoology, Chemistry have faculties who have ability for curriculum design & development.
- (2) Remedial classes for slow learners. 2. Special academic guidance to the students coming from backward/ tribal areas & communities. 3. More scholarship/ freeship/ awards for meritorious/ needy students.
- (3) Availability of Industries, Govt. Departments, Schools & NGOs, Local Bodies
- (4) Developing concept of innovation by case studies of various innovations in the areas of interest.
- (5) Grants under RUSA, DST & UGC schemes. 2. CSR grants. 2. Funds from MP and MLA

THREATS

- (1) Freehand Autonomy to develop inter-disciplinary courses, planning vocational programs etc.
- (2) Most of the faculty members are not capable of teaching through English medium.
- (3) Limitation of seats for every program. 4. Lack of sufficient hostel facility for boys & girls.
- (4) Skill upgradation of faculty members to write research articles & preparing appropriate presentations

8. Plans of institution for next year

- Expansion for research works, lab and other infrastructure.
- Starting of Wi-Fi facility
- Expansion of library and playground.

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____*_*_*_____

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution

- UPE - University with Potential Excellence
 UPSC - Union Public Service Commission

8. Plans of institution for next year

- Expansion for research works, lab and other infrastructure.
- Starting of Wi-Fi facility
- Expansion of library and playground.

Name Dr. Y. R. Katre

Name S. N. DWIVEDI

[Signature]

[Signature]

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

- | | | |
|------|---|--|
| CAS | - | Career Advanced Scheme |
| CAT | - | Common Admission Test |
| CBCS | - | Choice Based Credit System |
| CE | - | Centre for Excellence |
| COP | - | Career Oriented Programme |
| CPE | - | College with Potential for Excellence |
| DPE | - | Department with Potential for Excellence |
| GATE | - | Graduate Aptitude Test |
| NET | - | National Eligibility Test |
| PEI | - | Physical Education Institution |
| SAP | - | Special Assistance Programme |
| SF | - | Self Financing |
| SLET | - | State Level Eligibility Test |
| TEI | - | Teacher Education Institution |